# The Annual Quality Assurance Report (AQAR) of the IQAC (2014-2015)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Name of the IQAC Co-ordinator:

Dr Dhaneshwar Prasad

Mobile:

09440476396

IQAC e-mail address:

Iqac-srkgac.yanam@nic.in

1.3 NAAC Track ID (For ex. MHCOGN 18879)

PYC0GN18318

1.4 NAAC Executive Committee No. & Date:

EC/37/35 September, 21, 2005 (For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner-bottom of your institution's Accreditation Certificate)

1.5 Website address:

drsrkgacyanam.puducherry.gov.in

Web-link of the AQAR:

http:www.srkgac.edu.in/AQAR2014-15.doc

**1.6 Accreditation Details** 

SI No	Cruele	Grade CGPA		Year of	Validity
Sl. No.	Cycle	Grade	COPA	Accreditation	Period
1	1 <sup>st</sup> Cycle	B+		2005	2010
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

17/07/2009

**1.8 AQAR for the year** (for example 2010-11)

2014-15	2014-15				
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1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

i. AQAR2010-11	
ii. AQAR2011-12	
iii. AQAR2012-13	
iv. AQAR2013-14	(19/03/2015)
v. AQAR2014-15	(being submitted)
1.10 Institutional Status	
University	State Central J Deemed Private
Affiliated College	Yes J No
Constituent College	Yes No
Autonomous college of UGC	Yes No J
Regulatory Agency approved Instit	ution Yes No <b>J</b>
(eg. AICTE, BCI, MCI, PCI, NCI)	
Type of Institution Co-education	n <b>J</b> Men Women
Urban	Rural <b>J</b> Tribal
Financial Status Grant-in-a	id Govt UGC 2(f) _/ UGC 12B _/
Grant-in-aid	+ Self Financing Totally Self-financing
1.11 Type of Faculty/Programme	
Arts J Science J	Commerce <b>J</b> Law PEI (Phys Edu)
TEI (Edu) Engineering	Health Science Management
Others (Specify)	
1.12 Name of the Affiliating Universit	y (for the Colleges)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

UGC, NEW DELHI			
Autonomy by State/Central Govt. / Universi	ity		
University with Potential for Excellence		UGC-CPE	
DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme		DST-FIST	
UGC-Innovative PG programmes		Any other ( <i>Specify</i> )	
UGC-COP Programmes			

# 2. IQAC Composition and Activities

2.1 No. of Teachers	08
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	
2.4 No. of Management representatives	
2.5 No. of Alumni	
2. 6 No. of any other stakeholder and	
community representatives	
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	01
2.9 Total No. of members	11
2.10 No. of IQAC meetings held :	05

2.11 No. of meetings with various stakehole	ders: No. 03 Faculty 23
Non-Teaching Staff Students	01 Alumni 02 Others 01
2.12 Has IQAC received any funding from	UGC during the year? Yes <b>J</b> No
If yes, mention the amount	Rs.3,00,000
.2.13 Seminars and Conferences (only qual	ity related)
(i) No. of Seminars/Conferences/ Wor	rkshops/Symposia organized by the IQAC
Total Nos. 09 International	National 02 State 01 Institution Level 6
	I, effective/ innovative teaching/ learning
2.14 Significant Activities and contribution	
-	r & extra-curricular activities, seminar exposure, and dents, faculties and non-teaching staff.
2.15 Plan of Action by IQAC/Outcome	
The plan of action chalked out by the Enhancement and the outcome achiev	IQAC in the beginning of the year towards quality red by the end of the year *
Plan of Action	Achievements
As per the Action plan	Almost achieved
* Attach the Academic Calendar of	the year as Annexure.
2.15 Whether the AQAR was placed in stat	utory body Yes <b>J</b> No
Management Syndica	Any other body College governing body
Provide the details of the action	taken
Internet facility for students screen with stand, Digital Car	udents & staff, inverter to all departments, common and staff, teaching aids facility like LCD projector, mera for all the departments, white board, TV, smart tablet etc ICT workshop was organised regularly.

# Criterion – I <u>I. Curricular Aspects</u>

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	
PG	02	Nil	Nil	Nil
UG	G 07 Nil Nil		Nil	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	02	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil
Total	09	02	Nil	Nil
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options (ii) Pattern of programmes:

		Pattern	Number of programmes
	-	Semester	J
		Trimester	
		Annual	
1.3 Feedback from stakeholders* (On all aspects)	Alumni	J Parents J	Employers Students J
Mode of feedback :	Online	Manual <b>J</b>	Co-operating schools (for PEI)
*Please provide an analysis of the fee	dback in t	he Annexure	

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, New syllabi were implemented in Maths department. The current syllabus is more useful/

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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## **Criterion – II**

# 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total		Asst. Professors		Associate Professors			s Pro	Professors		Others	
	25		13		12							
2.2 No. of permanent faculty with Ph.D. 12												
2.3 No. of Faculty Positions Recruited (R and Vacant (V) during the year		Ass	t. Fessors	Associa Professo		Profes	ssors	Other	s	Total		
and vacant (v) during the year	-	R	V	R	V	R	V	R	V	R	V	
			07								07	
2.4 No. of Guest and Visiting faculty and	d Tempo	orary	faculty	nil		Nil	02	2				
	1											

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	10	26	02
Presented	01	07	02
Resource Persons	Nil	02	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Audio-Visual, Internet resources based teaching, and LCD Power Point presentation, use of Smart board & interactive board, TV etc.

2.7 Total No. of actual teaching days during this academic year

190	

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)



2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

70%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students	Division					
Tiogramme	appeared	Distinction %	I %	II %	III %	Pass %	
UG	399	10	20	30	35	85	
PG	17	5	10	30	40	80	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Interaction with each department students and staff

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefited
Refresher courses	05
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	08
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	10
Others: National Seminar on Human Rights & ICT	All

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06			01
Technical Staff				

# Criterion – III

# 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Staff members are intimated regularly regarding seminar/ conference, ICT program through circular, phone, email, and are encouraged to attend the same on duty with TA facility. Each faculty has been asked to apply for minor/major research projects,

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	01	Nil	01
Outlay in Rs. Lakhs	Nil	01	Nil	0.2

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	09	21	05
Non-Peer Review Journals	Nil	25	05
e-Journals	Nil	35	02
Conference proceedings	10	26	02

#### 3.5 Details on Impact factor of publications:

Range \_\_\_

Average \_

\_

Nos. in SCOPUS 01

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

h-index

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects (other than compulsory by the University)	05	DST, New Delhi	200000	120000
Any other(Specify)				
Total	05		200000	120000

3.7 No. of books published	d i) With ISBN No.	02 Chapte	ers in Edited	Books 05				
3.8 No. of University Depa	ii) Without ISBN Martments receiving fu			02				
	UGC-SAP	CAS	DST-FI					
	DPE		DBT Sc	heme/funds				
3.9 For colleges	Autonomy	CPE	DBT Sta	ar Scheme				
	INSPIRE 01	CE	Any Oth	ner (specify)	==			
3.10 Revenue generated th	rough consultancy							
3.11 No. of conferences/seminar Level International National State University College								
Number0108organized by the InstitutionSponsoringUGCUGC/								
		agencies	]	DST		IQAC		
3.12 No. of faculty served	as experts, chairperso	ons or resource person	ns: 03					
3.13 No. of collaborations	Internati	ional Nationa	al	Any other	01			
3.14 No. of linkages create	ed during this year							
3.15 Total budget for resea	arch for current year i	n lakhs:						
From Funding agency		n Management of Uni	versity/Coll	ege Nil				
Total	01	C	•					
3.16 No. of patents receiv	red this year	Type of Patent		Number				
			Applied	Nil				
		National	Granted	Nil				
		International	Applied	Nil				
		International	Granted	Nil				
		Commercialised	Applied	Nil				
		Commercialiseu	Granted	Nil				

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides	04
and students registered under them	05
3.19 No. of Ph.D. awarded by faculty from the Institution	Nil

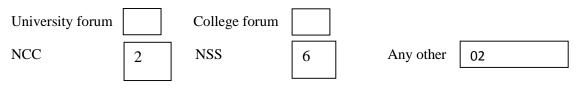
3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

		1		1 .		_	
JRF	Nil	SRF	Nil	Project Fellows	Nil	Any other	Nil

3.21 No. of students Participated in NSS events:

	University level Nil State level 100
	National level Nil International level Nil
3.22 No. of students participated in NCC events:	
	University level Nil State level 25
	National level 47 International level nil
3.23 No. of Awards won in NSS:	
	University level Nil State level Nil
	National level Nil International level Nil
3.24 No. of Awards won in NCC:	
	University level Nil State level 01
	National level Nil International level Nil

3.25 No. of Extension activities organized



3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Cleaning program in the college goes on extensivley. Social awarness meeting was held along with essay writing on such topics. Local study tour was organised by some departments. Blood donation camp, Awarness program on HIV/ AIDS, Orientation program for NSS volunteers of the college, NSS camp for a day on Life Skill Strategy & Management, FDP/ ICT program for faculty staff was conducted, adopting Farampeta village as a cleaning model

## **Criterion – IV**

## 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing Sq. Mtrs	Newly created	Source of Fund	Total
Campus area	5640	Nil	Nil	Nil
Class rooms	600	Nil	Nil	Nil
Laboratories	3200	Nil	Nil	Nil
Seminar Halls	Nil	780 sq m	UGC	01
No. of important equipments purchased ( 1-0 lakh) during the current year.	Nil	Nil		Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	45	22.5	UGC	67.5
Others				

#### 4.2 Computerization of administration and library

Computerization of centralised admission; computerisation of library is in process. Central & departmental libraries were provided with internet facility, barcode reader etc. Departmental library has been computerised.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	25028	2736809	4532	1135706	29560	3872515
Reference Books						
Journals	40	120540/				
		Year				
e-Books	80409	Rs. 5000/				
e-Journals	3828	Sem				
Digital Database						
CD & Video						
Others (specify)						

#### 4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	15	2	7	7		1	7	
Added	31	0	4	4		0	0	
Total	46	2	11	11		1	7	

# 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

e-Literacy program was conducted for all the faculty members, internet access is provided to the students and the staff of this college including the office staff. Faculty Development program was conducted.

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

0.7
0.8
1.2
1.5

**Total :** 4.2

# 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Apart from academic program, Cleanliness, awareness program on health & hygiene, environmental awareness, Human rights program.

#### 5.2 Efforts made by the institution for tracking the progression

Weekly departmental seminars involving students and staff are organised. Open discussion with faculty members in the presence of students with different departments highlights the merits/ drawback; departmental activity is added on regular basis.

5.3 (a) Total Number of s	students	UG	PG	Ph. D.	Others
		397	04	nil	Nil
(b) No. of students ou	itside the state	07			
(c) No. of internation	al students	nil			
(d) Men	No %	men	No 19		

	Last Year-2013-14							This Y	ear-20	14-15	
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
134	61	-	197	01	393	131	73		195	02	401

195 48.6

Demand ratio 485/401 Dropout % 4.5/-

206 51.4

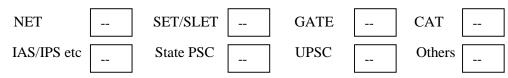
5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Special classes are held exclusively for SC/ ST, OBC (non-creamy layer) and minority students. Departmental seminars also help them in preparing for regular courses as well as various competitive examinations.

No. of student beneficiaries

140

5.5 No. of students qualified in these examinations



50

5.6 Details of student counselling and career guidance

Several counselling cum guidance programs were held periodically for the students mainly on skill development/ communication skill. These skills help them a lot for their higher studies& fetching jobs in Government/ private sectors.

No. of students benefitted

5.7 Details of campus placement

	Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			12

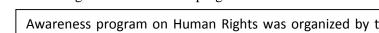
#### 5.8 Details of gender sensitization programmes

Awareness program on Human Rights was organized by the college with main theme as "boys and girls are equal in status in all respects; no difference between them at all".

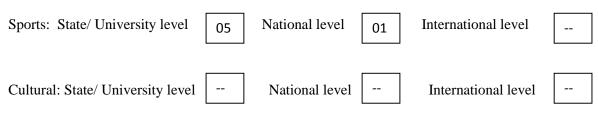
#### 5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 2		20 National level		International level					
No. of students participated in cultural events									
State/ University level		National level		International level					



5.9.2 No. of medals /awards won by students in Sports, Games and other events



#### 5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	Nil	Nil
Financial support from government	35	21000
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

#### 5.11 Student organised / initiatives

Fairs	: State/ University level		National level		International level	
Exhibiti	ion: State/ University level		National level		International level	
5.12 N	No. of social initiatives under	rtaken b	by the students	02		

5.13 Major grievances of students (if any) redressed: Nil

# **Criterion – VI**

## 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

To provide qualitative education for human excellence through innovative, interactive teachinglearning; provide good administration; encourage students for active participation in seminar, debate/ discussions, sports and games; provide good infrastructure like well equipped laboratories and class rooms etc.

6.2 Does the Institution have a management Information System

Yes, it has internal management system that solves students / staff problems.

#### 6.3.1 Curriculum Development

Curriculum development is done regularly by the University and senior faculty from the departments are members of the Board of Studies.

#### 6.3.2 Teaching and Learning

Interactive teaching-learning method using audio- visual & other teaching aids

#### 6.3.3 Examination and Evaluation

Internal / departmental examination is conducted, apart from university examination, periodically

#### 6.3.4 Research and Development

Research committee has been constituted with the principal as the chairman of the committee, and some senior faculty members with Ph.D. as members. Teachers are encouraged to do research & get research minor / major projects.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Library is under computerisation process, ICT program is conducted periodically, each department gets some new equipments every year through Govt. and UGC funds. Instrumentation lab is available

#### 6.3.6 Human Resource Management

Some H R people are invited to deliver lectures for our students / staff to encourage them

#### 6.3.7 Faculty and Staff recruitment

Teaching staff are appointed by the UPSC.

#### 6.3.8 Industry Interaction / Collaboration

Students are taken for industrial/ study tour. Some faculty from other institutions are invited to deliver lecturers for our students and staff.

#### 6.3.9 Admission of Students

Admission committee consisting of all the departmental heads is made as members, chaired by the principal. Admission criteria as prescribed by the Govt.is followed strictly

6.4 Welfare schemes for

Teaching staff	By the Government
Non teaching staff	By the Government
Students	Regular schemes by the Govt./UGC

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done? Yes

Audit Type	Ex	ternal	Internal		
	Yes/No	Agency	Yes/No	Authority	
Academic	Yes	University	Yes	Principal	
Administrative	Yes	Audit People	Yes	Principal	

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

For PG Programmes

Yes	No	J
Yes	No	J

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Examinations are conducted in a free and fair way; Observers are also posted during every examination by the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nothing specific

6.11 Activities and support from the Alumni Association

The Alumni association meets once in a year and enlightens the students in terms of knowledge and communication skill, and provides some assistance also for the engagement of classes etc.

6.12 Activities and support from the Parent - Teacher Association

Parents are called by the faculty members for the benefit of their wards. Parent – Teacher association meeting was also held every semester.

6.13 Development programmes for support staff

Some awareness programs were conducted for them to make them aware of their rights (human) and privileges provided by the Govt. Some Bank accounts were also opened for faculty and students.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Old plants were preserved and a few new ones were planted after cleaning the campus.

# Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The institution is provided with facilities like audio visual interactive teaching, learning and valuation; exposure to the students and the staff to state, national & international level seminars, conferences/ workshops, to encourage students & teachers for various skilled communication & training programs.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Good drinking water facility to the students and staff; improvement to the laboratories, the seminar hall and college office, conducting regular seminars/ conferences. Faculty development program conducted by ICT dept.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- (i) Audio Visual interactive teaching with different teaching aids.
- (ii) Procurement of good number of books and journals. As the post of Librarian has been vacant for many years, books are purchased for the Dept libraries. This benefits students more
- 7.4 Contribution to environmental awareness / protection

Some environmental awareness programs were conducted -- exclusively to avoid using plastic bags and chemicals running through drainage to the river. Cleaning our campus regularly is our task along with addition of some new plants

Yes

7.5 Whether environmental audit was conducted?	
--	--

No	J

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The college is located in the area of 24,220 sq m of land in mid town of Yanam, well equipped with lab facilities in the departments of computer science, chemistry and physics, 25000 books in the library; well equipped departmental library, well developed sprinting grounds, full fledged Gymnasium, a four lane track field, a reverse osmosis water plants to provide safe drinking water to the students and staff, legal cell started by the Govt. of Puducherry.

#### 8. Plans of institution for next year

Establishing a Language Lab is the first priority, to complete the automation of the central library ,to provide a generator for the college, to pursue our efforts to get a Librarian and a Director of Physical Education, a few technical staff for the college such as electronic and computer technicians, to get a cycle/ motorcycle parking stand in front of our college premises, invite some company for the purpose of our students employment.

\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)see Annexure-II

Name: Dr Dhaneshwar Prasad

Name: Dr R. Sundaram

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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#### Annexure I:

1. Audio visual teaching with different teaching aids	Enhancement of lab facility
2. Feed back from the students collected	Computerisation of student attendance
3. Procurement of new books and journal	Computerisation of faculty profile

#### **ANNEXURE: II**

Action Plan for the year 2013-2014	Completeness of the plan
1. To establish Language Laboratory	Yet to be achieved
2. To modernize and upgrade the website with	Achieved
institutional information - for connectivity.	
3. To organize the seminars/work-shops/conferences.	National seminar and Departmental
	seminars were organised
4.Examinations are to be conducted in time	The controller of examination has
	initiated this matter.
5. To modernize and synchronise central library with	Efforts are still on
Departmental Library for easy access to students.	
6. To renew the Departmental Associations like Science,	Achieved
Arts and Commerce Associations.	
7. To submit proposals to the government to take	Proposals have been submitted by the
necessary steps for recruiting teaching staff against	Govt. to the UPSC
vacant posts.	
8. To seek approval for enhancing the student strength	Enhancement of seats has been done
from the Pondicherry University for meeting the	
increasing demand from the students in various disciplines.	
·	
9. To submit proposal to PWD to provide drinking water	Drinking water facility is fully provided to all the departments and the office
facility.	to an me departments and the office
10. To upgrade the Parent–Teacher Association.	Up gradation is in process
11. To upgrade the Alumni Association.	Upgraded
12. To computerize the Students` attendance and year	Computerisation of students attendance
wise pass percentage.	is done.