

Dr. S.R.K. Government Arts College, Yanam

Students' Code of Conduct

RULES OF DISCIPLINE

1. The Principal of the College shall have complete power for the maintenance of discipline of the college. He may frame and issue from time to time disciplinary rules of a temporary or permanent character, regulating the conduct of the students within or outside the campus of the College.
2. The Principal may initiate disciplinary action against errant students. These would include fine, suspension, withholding of term certificates, and expulsion and rustication. The orders of the Principal in this regard shall be final.
3. The Principal will ordinarily communicate wherever necessary with the parents/guardians of the students who are academically backward, who do not show any improvement, whose attendance is irregular or whose conduct is unsatisfactory. Students found incorrigible even after warning, may be rusticated.
- 4..Students of the college going on strike in any manner and indulging in acts of indiscipline and acts that may lead to disruption of work in the institutions shall be liable for forfeiture of their scholarships, fee concessions etc., besides being punished by the Principal.
5. Petitions/Complaints from individuals or groups to any higher authority must be submitted through the Principal only.

CONDUCT AND BEHAVIOR

1. Each student must attend the college decently dressed. ID cards must be carried at all times.
2. At the first bell announcing the commencement of sessions (9.25 a.m. & 1.25 p.m.), students should be seated in their respective class rooms.
3. On the teacher entering the class room, the students shall rise and remain standing till they are asked to sit or till the teacher takes his/her seat.

4. Every student must obey the teachers and respectfully carry out their instructions. The students shall observe politeness towards the non-teaching staff of the college and behave decorously with his/her fellow students.
5. No student shall leave the class room or laboratory without the teacher's permission or till the teacher leaves the room.
6. Students must observe strict silence in the classes and listen to the lectures attentively, without distracting the attention of others.
7. Students must move silently while changing their class room. They must also remain silent during the interval between a teacher finishing his/her classes and leaving and the next teacher entering to engage the period.
8. Students are forbidden from making any kind of noise in the form of small or large groups in the corridors or vicinity of class rooms where teaching is in progress or from disturbing the classes in any manner. Students having no classes must remain quiet and spend the time in the library/reading room.
9. Students are expected to be present in their class rooms or laboratories at the appointed hours.
10. Every student is expected to provide himself/herself with all the necessary text-books and note books. Science students must bring their observation note-book to the practical sessions and submit their fair record note-books regularly on the appointed dates. Failure to do so may entail his/her losing the day's practical work.
11. Every student should care for every property of the college and refrain from indulging in any activity that may damage the college property. Every student to whom books or any other college property are entrusted will be held responsible for their preservation in good condition and in the event of their being lost they will be required to replace them or pay their cost. Any student breaking or damaging any college property will be required to pay the cost of repair or replacements in case of wilful damage, and he/she will also be punished in such manner as the Principal may deem fit.
12. Smoking/Consumption of alcohol /Use of tobacco products within the college premises are strictly prohibited.
13. Students are prohibited from organizing any meeting or entertainment programs or collecting money in the college for any purpose without the permission of the Principal.

14. Students guilty of going over to other Colleges and Institutions to indulge in any kind of indiscipline such as organizing demonstration and strikes would be deemed especially culpable and would be punished accordingly.

15. Students shall not hold any meetings for criticizing the conduct of the University or the College Authorities. Such meetings shall be deemed unlawful and the Principal may take action in order to prohibit or punish and in case he considers it very seriously, he may report the matter to the University for rustication.

16. The name of the College or its authorities shall not be used in any publications or in any manner without the permission of the Principal.

17. No class or group of students should engage themselves in any public activity, even one of a purely social nature, without the Principal's permission.

18. Students should refrain from participating in party or communal politics.

19. Students are expected to read the notices /circulars put up regularly on the notice board.

20. No notice which does not have the approval of the Principal shall be circulated or displayed on the notice board.

21. Students are warned against bringing cash and/or valuable articles to the college.

22. Use of cell phones is restricted in the college campus. In case of exigencies warranting the students to bring them, they must be switched off/put in silent mode inside the class. College administration will in no way be responsible for any cybercrimes/misuse by the students. During the University Examinations, their very presence will be viewed seriously and will be dealt with as per rules.

23. Outgoing UG/PG students are to obtain their Transfer Certificate /Conduct Certificate as well as Marks Statements, if any, within one month from the last working day of VI semester /IV semester failing which a fine of Rs .100/- per year will be levied for every additional year.